COUNCIL OF THE FACULTY OF GRADUATE STUDIES

MINUTES

Three Hundred-and-Thirty-Eighth Meeting
Wednesday, 19 January 2005
ST 147  4 p.m. – 6 p.m.

Chair: W. L. Veale, Interim Dean
Recording Secretary: Martha Stroud

Attendance:

Members
Azaiez, J.
Brennan, P.
Cameron, E.
Collins, J.
Conway, A.
Cook, F.
Davison, J.
Dickin, J.
Dugan, J.
Elofson, W.
Emery, H.
Goss, K.
Kremer, R. (for Greenberg, S.)
Hebert, M.
Hodgins, D.
Hugo, R. (for Mohamad, A.)
Johnston, D.
Keeley, J.
Kertzer, A.

Regrets
Bohac Clarke, V.,
Bond, R.B.
Brown, C.
Calhoun, A.
Chen, W.
Duncan, N.
Edwards, M.
Ereshefsky, M.
Eslinger, L.
Este, D.
Evan's, S.
Goddard, T.
Hawkes, R.
Herzog, W.
Hodgins, D.
Johns, C.
Jordan, W.
Mitchell, D.
Murphree, J. S.
Tapp, D.
Thompson, R.
Van der Hoom, F.
Wieser, H.

Faculty of Graduate Studies
Officers
Abernethy, L.
Fisk, M.
Stroud, M.

Guest:
Hiebert, B.

Regrets
Bohac Clarke, V.,
Bond, R.B.
Brown, C.
Calhoun, A.
Chen, W.
Duncan, N.
Edwards, M.
Ereshefsky, M.
Eslinger, L.
Este, D.
Evan's, S.
Goddard, T.
Hawkes, R.
Herzog, W.
Hodgins, D.
Johns, C.
Jordan, W.
Mitchell, D.
Murphree, J. S.
Tapp, D.
Thompson, R.
Van der Hoom, F.
Wieser, H.

337.1 APPROVAL OF AGENDA
The Chair called the meeting to order and asked for approval of the agenda.

MOTION: DAVISON/KERTZER
That Council approve the agenda for the Faculty of Graduate Studies Council Meeting #338 of 19 January 2005

CARRIED

337.2 APPROVAL OF MINUTES

MOTION: LOVE/PEERS
That Council approve the minutes of the Faculty of Graduate Studies Council Meeting #337 held 20 October 2004

CARRIED

337.3 MATTERS ARISING FROM THE MINUTES
There were no matters arising from the minutes.

337.4 REPORT FROM THE CHAIR
The Graduate Students’ Association has appointed an Ombudsperson, Mr Nazeef Muhammad, for graduate students. There is a link on the Faculty of Graduate Studies homepage (http://www.grad.ucalgary.ca) for more information.

The Chair reminded Council members that deadlines for the submission of scholarship applications are firm and no exceptions will be made.

The Chair noted that an older version of the Graduate Scholarship Committee membership list had inadvertently been used in the documents attached to the agenda, and that the list will be updated.

The Appointments Schedule Negotiating Committee, chaired by Ms Adrienne Kertzer, will meet soon to negotiate the Graduate Assistantship rates for next year (May 2005 to April 2006). The new Post-Secondary Education Act gives the Graduate Students’ Association official responsibility to negotiate payment for graduate students for the first time and therefore the Committee will have the responsibility
of transforming the Appointments Schedule into a Collective Agreement. The Faculty of Graduate Studies representatives on the Committee are Mr Herb Emery, Economics, and Ms Teri Bryant, Haskayne School of Business.

Mr Michael McMordie will be stepping down as Director of the Interdisciplinary Graduate Program (formerly Resources and the Environment) in June, and another director is being sought.

The Chair welcomed Ms Adrienne Kertzer as the new Associate Dean in Graduate Studies and noted that she will take over the responsibilities of Ms Miriam Grant, who retired from the position on 31 December 2004. Ms Kertzer will chair the SSHRC Sub-Committee of the Graduate Scholarship Committee and the Policy Committee. She will retain the graduate programs overseen by Ms Grant, except for the Department of English, which will go to Ms Haines. The responsibility for the Department of Sociology will go to Ms Kertzer.

The Senior Administration continues to press the government for adequate funding for the University and provides the government with consistent, high quality information on a regular basis. The University has jointly with the other three provincial universities, presented proposals, the acceptance of which would allow the both government and the universities to meet their educational and research goals.

The 1000 Alberta Master’s Scholarships have been allocated as follows:

- University of Alberta: 450
- University of Calgary: 445
- University of Lethbridge: 25
- Athabasca University: 80

Fall 2004 Graduate Student Numbers

<table>
<thead>
<tr>
<th>Type</th>
<th>Number</th>
</tr>
</thead>
<tbody>
<tr>
<td>Full-time</td>
<td>3814</td>
</tr>
<tr>
<td>Part-time</td>
<td>1320</td>
</tr>
<tr>
<td>Total</td>
<td>5134</td>
</tr>
<tr>
<td>Full-time doctoral students</td>
<td>1170 (30.7% of full-time graduate student population)</td>
</tr>
<tr>
<td>Total doctoral students</td>
<td>1225 (23.9% of total graduate student population)</td>
</tr>
</tbody>
</table>

337.5 REPORTS FROM ASSOCIATE DEANS

Ms Kertzer, having been an Associate Dean for such a short time, had no issues to report.

Mr Sideris reported that 205 applications were submitted to the NSERC Sub-Committee of the Graduate Scholarship Committee. 51 Master’s applications and 65 PhD applications were forwarded to NSERC.

Mr Sideris also noted that IT had developed a web-based program for the selection of neutral chairs for oral examinations. He invited members to contact him for more information.

Mr Wieser said that he would speak to the item on Interdisciplinary Programs later on the agenda.

Ms Haines reported that five unit reviews had taken place and one was in process (Chemistry, Economics, Nursing and Germanic, Slavic and East Asian Studies, Military and Strategic Studies, and, in process, Law). Five units will be reviewed in Fall 2005: Geography, Geology and Geophysics, Philosophy, Physics and Astronomy, and Religious Studies. Unit reviews consist of four general activities: a self-appraisal, a site visit, a report by the external reviewers, and a response by the unit. All documentation for unit reviews is on the Faculty of Graduate Studies website.

Mr van der Hoorn reported that the Postdoctoral Program Coordinator, Ms Sherri Fraser, has met with all Deans and Associate Deans (Research). A campus-wide Advisory Committee has been created to develop policies for dealing with postdoctoral fellows, and the Learning Commons has developed a teaching certificate program for postdoctoral fellows. Ms Fraser can be reached at postdoc@ucalgary.ca.

The Biotechnology Program in the Faculty of Medicine has developed workshops with Career Services to aid students with résumé writing and other aspects of getting a job. Other students in Medicine have become very interested and the Faculty would like to expand the program.

The Faculty of Medicine has established six new institutes with the aim of taking research “from bench to bedside.” It is likely that this new structure will result in changes to and realignment of graduate programs over the next two years.

337.6 QUESTION PERIOD

There were no questions.

337.7 ACADEMIC PROGRAM COMMITTEE

337.7.1 Chemical and Petroleum Engineering: Petroleum Exploration Engineering Specialization

**MOTION: van der HOORN/ DAVISON**

That the Faculty of Graduate Studies approve the recommendation of the Academic Program Committee that the Department of Chemical and Petroleum Engineering offer a specialization in Petroleum
Mr van der Hoorn introduced the motion. There was no discussion and the vote was called.

### 337.7.2 Faculties of Social Sciences and Humanities: Master of Arts, Specialization in Israel Studies

The Master of Arts, specialization in Israel Studies, is the first faculty-initiated interdisciplinary program to come to Council. It has been approved by the Dean as a pilot project, according to the policy guidelines on the Faculty of Graduate Studies website, and sent to Council for information.

### 337.7.3 Campus Alberta: Master of Counselling Exit Procedures

The exit procedure for the Campus Alberta Master of Counselling program was approved in principle when the original proposal was approved. This document, explaining the exit procedure in greater detail, was brought to Council for information.

### 337.8.0 ELECTIONS

#### 337.8.1 Scholarship Committee

**MOTION: CAMERON/SICOTTE**

That Faculty of Graduate Studies Council elect by acclamation all nominees for the Graduate Scholarship Committee

CARRIED

The Chair explained that the work of the Graduate Scholarship Committee was increasing as the number of scholarships increased and that it was sometime difficult to replace members who went on leave or became ill during the course of the year. He asked that Council elect by acclamation all the people nominated so that the Scholarship Committee would have a pool to draw on as needed to balance areas of expertise. The following were declared elected:

- Anthony Barber, Religious Studies
- Laleh Behjat, Electrical and Computer Engineering
- Abraham Fapojuwo, Electrical and Computer Engineering
- Maen Husein, Chemical and Petroleum Engineering
- Martin Minchev, Electrical and Computer Engineering
- Alexie Tcheuyap, French, Italian and Spanish
- Richard Zach, Philosophy

#### 337.8.2 General Faculties Council Representative

**MOTION: PEERS/OAKLEAF**

That Faculty of Graduate Studies Council elect Ms Adrienne Kertzer as its representative to General Faculties Council

CARRIED

The Chair explained that it was necessary to elect a representative to General Faculties Council to replace Ms Miriam Grant.

### 337.9 INTERDISCIPLINARY STUDIES

Mr Wieser reviewed the history of interdisciplinary studies at the University of Calgary and reminded Council members of the different possibilities, including the Interdisciplinary Graduate Program, Graduate Groups, and Faculty-Initiated Interdisciplinary Programs. He noted that a common portal for interdisciplinary programs would be created on the FGS website and asked members to send him information (hwieser@ucalgary.ca) about current interdisciplinary programs for inclusion.

### 337.10 GRADUATE AWARDS

Terms of reference for fifteen new awards were presented to Council for information. A question was raised about restricting eligibility for some awards to certain faculties, when the topic to be studied could be addressed by students in other faculties as well as by those in the included faculties. Ms Abernethy said that every effort was made to persuade donors to allow the least restrictive terms of eligibility possible, but that sometimes the donors were not open to making the awards more open.

### 337.11 ADJOURNMENT

The meeting was adjourned at 4:50 pm.