COUNCIL OF THE FACULTY OF GRADUATE STUDIES

MINUTES

Three Hundred-and-Forty-fourth Meeting
Wednesday, 18 October 2006
ST 147  4 p.m. – 6 p.m.

Chair: W. L. Veale, Dean
Recording Secretary: Martha Stroud
Attendance:

Members
Boyce, J.
Bush, J.
Chen, W.
Collins, J.
Cook, F.
Dyck, R.
Edwards, M.
Ellis, J.
Habib, A.
Hodgins, D.
Joldersma, H.
Kallos, M.
Kenn, T.
Kertzer, A.
Koshan, J.
Kremer, R.
Lipton, S.
MacIntosh, B.
McCaughey, D.
A. McKeough

Regrets
Achari, J
Azaiez, J.
Brennan, P.
Carreiro, L.
Davidson, J.
es \l
Eslinger, L.
Este, D.
Evans, S.
Haines, V.
Harrison, A.
Hawkes, R.
Hebert, M.
Herring, H.
Herzog, W.
Johns, C.
Krebes, E.
Landry, E.
Lyton, J.
Malkinson, T.

Faculty of Graduate Studies
Officers
Fisk, M.
Robinson, G.
Stroud, M.

Guests
Brown, D.
Jaggard, A.
Ho, M.
Mehta, R.
Neufeldt, A.

344.1 APPROVAL OF AGENDA
The Chair called the meeting to order and asked for approval of the agenda.

MOTION: JOLDERSMA/WINCHESTER
That Council approve the agenda for the Faculty of Graduate Studies Council Meeting #344 of 18 October 2006
CARRIED

344.2 APPROVAL OF MINUTES

MOTION: WOODS/ HODGINS
That Council approve the minutes of the Faculty of Graduate Studies Council Meeting #343 held 16 May 2006
CARRIED

344.3 MATTERS ARISING FROM THE MINUTES
There were no matters arising.

344.4 REPORT FROM THE CHAIR
The Chair welcomed all members of the Faculty of Graduate Studies Council and told them that the work they do in support of graduate programs and graduate students is greatly appreciated. He said that attendance at Council is important, and promised to make Council meetings as efficient as possible, while allowing complete discussion of matters essential to the conduct of the Faculty’s business. He briefly described the structure of the Faculty, with especial emphasis on the importance of the work of Council’s subcommittees. Members were urged to consult the Faculty’s website (www.grad.ucalgary.ca) for further information about the subcommittees and the Faculty’s policies and procedures. A summary of the Faculty’s activities during the past year was circulated with the agenda.

The Chair will be retiring as Dean in June 2007, and a committee is being set up to search for a new Dean. The new Dean will also be a Vice Provost, rather than continue to hold the current title of Vice President (Graduate and Post-Degree Programs).

The Faculty of Graduate Studies underwent a review during the past year. Stakeholders were widely consulted, a self-study was written, and two external reviewers visited. The review committee’s report was positive, and contained sixteen good recommendations, the first of which was that the Faculty of
Graduate Studies should be a university-wide faculty for all graduate programs and all graduate students. The Faculty was able to take advantage of the recent Enrolment Planning Envelope (EPE) funding (previously known as ACCESS funding) to fund an additional 148 new graduate students, primarily in the ISEE areas, but also in Language Training.

The Scholarship Report for 2005-2006 was attached to the agenda documents, and shows a growth of more than $4M, despite no additional funding from the University’s Budget Committee for that period. Teaching faculties increased their Graduate Assistantship support, the Graduate Students’ Association contributed some funds from the Assistantship negotiations, more money came from supervisors’ trust accounts, there were more internal scholarships, and more students won external scholarships. The result was that the average per eligible student rose $430 per student to $11,292.

Graduate student enrolment has risen to 5,524 this year. This is approximately 20% of the total student population. Doctoral students comprise about 25% of the graduate student population. The aim is to raise the number of doctoral students to 40% of the population. There are approximately 135,000 graduate students in Canada. The University of Calgary has just over 4% of that population.

The Chair encouraged members to use and publicize the Graduate Awards Database, a searchable database for internal and external awards. While anyone is able to search the database, students entering through the portal automatically have awards for which they might be eligible presented, can save their favourites, and manage their applications. The database can be accessed from the home page of the FGS web by clicking on the Graduate Awards Database icon.

The Chair announced the winners of the Governor General’s Gold Medals, the Chancellor’s Graduate Medals and the University of Calgary 40th Anniversary Senate Graduate Award. A document with the names of the winners was circulated to Council members.

344.5 REPORTS FROM ASSOCIATE DEANS

Mr Sideris announced that the initial meeting of the NSERC Committee, whose duty it is to choose 154 applications to fill the University’s quota, would be held the next day.

Mr van der Hoorn reported on activities of the Postdoctoral Program Office. Several seminars and workshops were organized, providing information about project management, sources of funding, collaboration building, undergraduate teaching, professional development, and funding information for CIHR, NSERC and SSHRC. The Postdoctoral Fellow Office is assisting in the exploration of an Institute for Research Management and Leadership. The Postdoctoral Handbook was updated and is being distributed to all postdoctoral fellows and to any administrative assistants who have requested help in the past. The Postdoctoral Program Office Coordinator, Dr Marilyn Mooibroek, has been working with Enrolment Services to try to extend the auditing privileges for academic staff and visiting scholars to postdoctoral fellows. Steps are being taken to create a University of Calgary policy document regarding postdoctoral fellows.

Ms Kertzer had no issues to report.

344.6 QUESTION PERIOD

There were no questions.

344.7 ELECTIONS

344.7.1 Advisory Selection Committee for Dean of Graduate Studies

Ms Anne Jaggard, from the Executive Suite, reported that advisory selection committee was being put together for a new Dean of Graduate Studies. A consultant has been hired to assist the committee. She asked for nominations from the floor for two committee member positions.

[It was reported the next day that Mr T. Keenan and Ms L. Young had been elected, with Mr Wm Stell as alternate.]

344.7.2 Academic Program Committee Terms of Reference and Election

<table>
<thead>
<tr>
<th>MOTION: van der HOORN/SIDERIS</th>
</tr>
</thead>
<tbody>
<tr>
<td>That the number of faculty members elected to the Faculty of Graduate Studies Academic Program Committee increase from six to eight</td>
</tr>
</tbody>
</table>

CARRIED

Mr Douglas Brown, Kinesiology, and Ms Erin Gibbs Van Brunschot, Sociology, were elected.

344.8.0 ACADEMIC PROGRAM COMMITTEE

344.8.1 Medicine: Immunology Graduate Program

<table>
<thead>
<tr>
<th>MOTION: van der HOORN/SMITH</th>
</tr>
</thead>
<tbody>
<tr>
<td>---------------------------</td>
</tr>
</tbody>
</table>

Faculty of Graduate Studies Council Meeting #344 – 18 October 2006
That Council approve the Graduate Program in Immunology, Faculty of Medicine, as presented in the attached proposal  

CARRIED

Mr van der Hoorn, Chair of the Academic Program Committee, introduced Ms May Ho, and explained that the Immunology Program has run successfully for many years as a specialization in the Medical Science Program.

344.8.2 Master of Disability and Community Studies

MOTION: van der HOORN/JOLDERSMA

That Council approve a new degree name – Master of Disability and Community Studies, as presented in the attached proposal  

CARRIED

Mr van der Hoorn introduced Mr Aldred Neufeldt, and explained that the Disability and Community Studies Program has run successfully for many years in the Faculty of Education, most recently as a specialization in the Master of Education program. When asked why the program was considering moving to Community Health Sciences in Medicine, Mr Neufeldt replied that developments over the years had resulted in a closer alignment with Medicine. Mr Winchester noted that the next step would be to go back to Education to work through the realignment with Medicine.

344.8.3 Chemical and Petroleum Engineering: Master of Engineering – Specialization in Petroleum Well Construction

MOTION: van der HOORN/SIDERIS

That Council approve the specialization in Petroleum Well Construction for the Master of Engineering program in Chemical and Petroleum Engineering  

CARRIED

Mr van der Hoorn, introduced Mr Raj Mehta, who explained that, although the new specialization was developed with external funding, it will be available to both students in Iran and on the Calgary campus. When asked about resource implications, Mr Mehta noted that the Department already has both undergraduate and graduate programs in oil and gas so that the infrastructure is already in place, including a Chair in that area. No additional funds are required – the program has been funded by an international sponsor to 2010.

344.8.4 Kinesiology, Medicine, Nursing and Social Work: Interdisciplinary Specialization in Clinical Research

Mr van der Hoorn explained that this program had been developed within the Division of Health Sciences. Veterinary Medicine had been kept informed, but was not currently at a stage of development that would allow it to participate. The program will not be implemented unless a request for EPE funding is successful. When asked if it was not premature to approve a program until the funding situation was clearer, Mr van der Hoorn responded that funding could not be requested for a program that had not been approved. When asked about the approval route, the Chair noted the levels of approval that a program needed:

- Degree Name – Government Approval
- Program – Government Approval
- Specialization – FGS Approval (Council approves specializations for course-based programs; the Dean approves specializations for thesis programs)

In response to a comment that the number of new faculty members required seemed excessive considering most of the courses required for the program were already on the books, Mr van der Hoorn responded that these courses are already overloaded and the additional resources were needed to deliver enough sections of each course.

344.9.0 SCHOLARSHIPS

The Chair drew the members’ attention to three new scholarships. In response to a question about the value of the Terry Douglas Memorial Graduate Scholarship, Ms Robinson noted that the endowment had not yet been closed, but was expected to allow a scholarship of $10,000 per year.

344.10 OTHER BUSINESS

The Chair acknowledged the tremendous amount of work done by the staff and members of the Council Subcommittees to ensure that the important business of graduate studies runs to the best advantage of the University and the graduate students, and he thanked everyone for their participation.

343.11 ADJOURNMENT

The meeting was adjourned at 5.00 pm.